

**THE MONTANA JAYCEES
STATE SHOOTING EDUCATION CHAMPIONSHIP MATCH
BID SPECIFICATION PACKAGE AND CONTRACT**

I. HOW AND WHEN TO SUBMIT BID:

Bids in abbreviated CPG form must be received no later than the Friday night Board Meeting of the Fall All-State Meeting of the Montana Jaycees, in the year prior to the match.

A. BID AND PERFORMANCE BONDS

A certified or cashiers check in the amount of one hundred dollars (\$100.00), made in the name of the Montana Jaycees must be included with the bid form. The Montana Jaycees will hold this bond in trust until all responsibilities and terms of the bid contract have been fulfilled satisfactorily. Bid bonds submitted by unsuccessful bidders will be returned.

B. SELECTION

Selection will be made by ballot vote of the Montana Jaycee chapters in good standing and present at the Fall All-State Convention each year.

C. REQUIREMENTS

1. RANGE facility is needed to handle at least 20 firing positions, each position being four (4) feet in width, with a firing distance of five (5) meters. An area for shooters not on the firing line. A shooting range, school gym, warehouse, football field or similar area is suggested. If an outdoor facility is being used, an indoor facility must be available in case of inclement weather.
2. TESTING AND SCORING AREA must be available near the range. Test area should have table and chairs and pencils available. A room for coaches and scoring must be made available.
3. SHOOTING MATS must be provided by attending teams.
4. MEALS. At least one meal (noontime) for each day of competition must be provided for each team (7 shooters and 2 coaches), NRA referee and the State Program Manager. Guests will pay for their own meals. Each team usually has 3-6 guests with them.
5. DATE. The match must take place between April 1 to April 15 each year and held on a weekend.
6. SHOOTING AGENDA AND COURSE OF FIRE shall be set up by host chapter and approved by the State Program Manager in accordance with the NRA BB Gun Official Rule Book.
7. TEST. The educational test shall be part of the course of fire and shall be composed by the Program Manager. It shall be typed and a copy available to each shooter and coach in attendance. Test will be proctored by State Program Manager or a neutral party

- designated by the State Program Manager. The cost of printing may fall upon the host chapter and will be coordinated with the Program Manager.
8. LETTERS of commitment for the facilities and meals must be provided by the bidder.
 9. HOUSING lists must be provided by the bidder to include rates and locations.
 10. INSURANCE will be provided by the bidder. A statement of liability insurance letter must be submitted to the state office of the Montana Jaycees.
 11. A REFEREE familiar with the NRA rules will be provided by the bidder to verify and record the match.
 12. AWARDS. The host chapter must provide at least the following awards: First, Second, Third, Fourth, and Fifth place ribbons in each area: Prone, Sitting, Kneeling, Standing, Test, Overall Shooter, Overall alternate. First place ribbons with medal or trophy for each member of the championship team. A trophy or plaque for the First, Second and Third place team and Overall Shooter. Certificates of participation for every contestant.
 13. TARGETS AND BBs: Targets will be provided by host chapter and must be official match targets from Daisy. Attending teams will supply own BBs. All unused targets must be given to teams advancing to National Match to use for practice. Daisy will also provide scoring gauges upon request. Coordinate with the State Program Manager.
 14. MAILERS to all chapters will be made by the bidder. Mailer must be mailed by February 1 of the match year and include all pertinent information, i.e.: location, date, cost and available housing. Final match agenda must be mailed 45 days prior to the match date.
 15. REGISTRATION FEE: An additional fee of \$2.00 per participant shall be charged to help cover expenses of teams advancing to the National Match. These monies are in addition to any Match Profits that go to the championship teams. Chapters may enter as many teams as host chapter has room for, providing equal opportunity for all chapters. Host chapter may limit number of teams in the spirit of fairness in team participation to all chapters and competitors.
 16. MATCH PROFITS will be presented to the championship teams equally and used to help defray the cost of sending the team to the International BB Gun Match.
 17. MATCH BULLETIN must be sent to each competing chapter 30 days after the match. Information to be included will be scores and rankings.
 18. CHANGES AND EXCEPTIONS to this bid must be approved by the State Program Manager and the Executive Committee of the Montana Jaycees. All decisions are final and governed by the By-Laws and Policies of the Montana Jaycees.

II. The Montana Jaycees shall refund the bid bond to the host chapter in accordance with the provisions of the contract between the Montana Jaycees and the host chapter for the Montana Shooting Education Championship Match, upon receipt to the state office of a completed Chairman's Planning Guide within sixty (60) days of the event, and upon full compliance with each of the foregoing terms.

This offer is made this _____ day of _____ 20_____.

Name of host Chapter

Signature of Local President or Elected Officer in Charge

Signature of Financial Officer

FOR USE OF THE EXECUTIVE COMMITTEE

The Executive Committee has reviewed the foregoing offer. **We find:**

1. The necessary bid bond has been received.
2. The necessary commitment letters have been furnished by the management of the proposed facilities.
3. The host chapter appears capable of conducting the proposed event. The foregoing offer is / is not recommended for consideration by the general membership.

President of the Montana Jaycees

Executive Vice President